

**ATTACHMENT A
KERBSIDE COLLECTION and WASTE COLLECTION POINTS
TERMS AND CONDITIONS.**

Kerbside Collection Rules – Wheelie Bin Service

Reason for Clause

- 1) All permanent dwelling and business units which are rated for a full waste minimisation charge are entitled to use the Council-funded collection service. (No-one is required to use the collection service just because it is available)
- 2) The service is a wheelie bin (mobile garbage bin) based service and comprises **a weekly collection of organics** (food and garden waste), **a fortnightly collection of recycling** and **a fortnightly collection of rubbish**. For each property the rubbish will be collected on the week after the recycling collection.

Only the bins provided by Councils contractor and with Christchurch City Council branding are to be used in the collection system.

The standard set of bins is:

- Organics, 80 litre wheelie bin with green lid
- Recycling, 240 litre wheelie bin with yellow lid
- Rubbish, 140 litre wheelie bin with red lid

Contract

Properties with space restraints and/or that generate small amounts of waste such as single and two person households may select a set of small bins. The small set comprises:

- Organics, 80 litre wheelie bin with green lid
- Recycling, 80 litre wheelie bin with yellow lid
- Rubbish, 80 litre wheelie bin with red lid

Contract

Premises where the 80 litre Organics bin is unlikely to be used and where space is at a premium may be offered a 2 bin set of:

- Recycling, 80 litre wheelie bin with yellow lid
- Rubbish, 80 litre wheelie bin with red lid

Community feedback.

In lieu of individual sets of bins multi occupancy properties may be supplied with shared bins, larger shared wheelie bins or shared 4 wheeled mobile bins. Shared bins will comply with the lid colour coding as above

Contract

Any other containers nominated by Transpacific Industries Group Ltd and approved by Council may be used where a service using wheelie bins is not feasible. The terms and conditions for the use of the wheelie bin service apply to all containers approved by Council (with any necessary modifications).

Contract

Kerbside Collection Rules – Wheelie Bin Service

Reason for Clause

- iii) Rubbish – All waste originating from domestic activities not suitable for either the Recycling or Organic collection and that is not Prohibited Waste
- iv) Prohibited Waste includes:
 - a) uncontained sharp object or material capable of puncturing the bin or capable, by reason of its brittleness, of shattering in the course of collection;
 - b) any explosive, hot ashes, flammable material, or any other matter, thing or waste of any kind whatsoever that may endanger any person, animal or vehicle prior to, during and after collection or during and after disposal.
 - c) any item of excessive size
 - d) any liquid or any viscous fluid including used oil;
 - e) any radioactive wastes, but excluding domestic smoke detectors;
 - d) any lead-acid batteries (car/boat/truck batteries).
 - e) any freezers or fridges
 - f) any hazardous or toxic waste.

For information on how to dispose of hazardous and prohibited and special waste contact Council Call Centre or website [http://www.ccc.govt.nz/Waste/Hazardous Waste/](http://www.ccc.govt.nz/Waste/Hazardous%20Waste/)
- 8) Placement of Wheelie Bins for collection
Bins are to be placed for collection in a manner which facilitates the safe and efficient collection by the waste collectors. Rules for placement are as follows:
 - i) On the kerb facing the road, or in the case of roads without formed kerbs on the nominal edge of the road.
 - ii) Close to the driveway/ footpath crossing for the property.
 - iii) Where possible the space between bins should be at least 50 cm
 - iv) Bins should be placed clear (50 cm) of fixed obstructions such as trees, lamp posts and sign posts.
 - v) Where possible, clear of movable obstructions such as parked cars and temporary road signage
 - vi) Or, as directed by the Council to facilitate the contractors operations. Instances where alternative arrangements

Kerbside Collection Rules – Wheelie Bin Service

Reason for Clause

may be directed include where service lanes exist, on one way streets and private lanes. (See clause 12 of these terms and conditions for the rules relating to private lanes and gated communities)

9) Time for placement and removal – a standard collection day is 6:00 am to 7:30 pm

i) Bins are to be placed for collection in accordance with clause 8 of these terms and conditions prior to the collection starting in that area (the standard collection day starts at 6:00 am) and no earlier than 5:00 pm on the day before collection

Manage Nuisance

ii) Bins, whether emptied or not, must be removed from their collection point by 11:00 pm on the day of collection unless otherwise directed by Council

Manage Nuisance

iii) The Council may direct that any other times will apply to the placement or removal of bins. This may be for the purposes of facilitating collection operations in areas where an out-of-hours collection is preferred for reasons of public safety and convenience. Instances where alternative times may be applied by the Council include on streets where parking during the day is an issue, and streets that have high traffic counts during the day

Manage Nuisance

Note: Leaving bins in a public place outside of the collection hours above (5pm on the day before collection and 11pm on the day of collection) may be a breach of, and be an offence under clause 7 of the Christchurch City Council Public Places Bylaw 2008

10) Protection and use of bins

Contract

Every owner or occupier must:

Contract

i) Reasonably protect the wheelie bins from damage and theft.

ii) Separate and prepare all waste so as to comply with the permitted waste criteria for organics, recycling and rubbish (see clause 7 of these terms and conditions).

iii) Maintain wheelie bins in a sanitary manner so as not to cause offence or nuisance.

iv) Ensure the lid of a wheelie bin is closed shut when the bin is placed out for emptying so that no material is sticking

Kerbside Collection Rules – Wheelie Bin Service

Reason for Clause

out of the bin.

- v) Notify the Council of any loss of or damage to the wheelie bin.
- vi) Wheelie bins allocated to a property must remain at the property the bins are allocated to.
Note: Council will be maintaining a record of serial numbers of the bins allocated with the property records for each property.
- vii) The owner or occupier of a property will make the wheelie bins assigned to the property available to the Council, or its contractors or agents for inspection purposes or repair within 48 hours of request.

- viii) The contractor may seek payment from the owner of a property when :

Contract

- negligent damage, and or destruction of a bin occurs;

- or**

- when the theft of a bin occurs due to the bin being left on the street for more than 24 hours.

- or**

- any other instance where a court orders compensation to the contractor for damage or loss attributed to the occupiers of that property.

The contractor must refund any payment on recovery of the bin in usable condition.

- 11) These terms and conditions will be enforced as follows:

- i) When the contents of the bins emptied into the truck do not comply with the permitted waste criteria for that bin, a notice will be attached to the bin. The notice will provide information as to reason for the notice being issued, provide guidance on the correct use of the bin and will include a statement that the warning has been logged against the address listed on the bin.
- ii) When the placement or contents of the bin is known to be non compliant the bin will not be emptied and a notice will be attached to the bin. The notice will provide information as to the reason for the notice being issued, provide guidance on the correct use of the bin and will include a statement that the warning has been logged against the address listed on the bin.

Contract

Contract

Kerbside Collection Rules – Wheelie Bin Service

Reason for Clause

- iii) On issue of a 2nd notice (within a 12 month period) the contractor will inform the Council who may write to the occupiers of the address listed on the bin setting out the actions that Council may follow if non-compliant use of the wheelie bin continues. The letter will include instructional literature to assist the property occupier in the correct use of the wheelie bins.
 - v) Abuse of the service (3 notices in 12 months) may lead to Council removing the service entitlement to that property in accordance with the Waste Management Bylaw 2009. Contract
 - vi) Reinstatement of the service entitlement will be at the discretion of the Council in consultation with the Contractor and may require a performance bond to be deposited with the Council.
 - vii) Enforcement of the terms and conditions may also be through the options provided for in the Waste Management Bylaw 2009. Bylaw
- 12) Private Lanes & Gated Communities
- (a) **Private Lanes**

The extension of the collection service down private rights of way (lanes) may be approved by the Council in accordance with the criteria set out below:

 - (i) The relevant lane must service a minimum of five residential dwellings or units.
 - (ii) At least 51% of the landowners whose properties are serviced by the lane must request the service before an application for extension of the collection service can be considered by the Council .
 - (iii) Applications must satisfy the Council that either all of the required landowners have consented to the service, or that the Applicant has the authority to act on behalf of all the required landowners.
(Note: The legal arrangements underlying private lanes can vary, so the purpose of this clause is not to necessarily to require that ALL landowners must consent but is to ensure that all the consents legally required to be obtained are obtained).
 - (iv) The collection contractors' small vehicles used for collecting from "difficult access streets" (as defined in the collection contract) must be able to safely negotiate the lane, and turnaround within the lane. This is to be determined at the discretion of the Council in consultation with the Contractor.
 - (v) The Landowners of affected lanes must

Kerbside Collection Rules – Wheelie Bin Service

Reason for Clause

acknowledge in writing that in providing the requested Council services, neither the Council nor any of the Council's contractors will be liable for wear and tear that may occur as a consequence of providing the requested Council services.

- (vi) Applications will be administered by the Councils City Water and Waste unit.
- (vii) Any approved Service may be withdrawn at the discretion of the Council if safe access along the lane by the collection vehicle is consistently impeded e.g. by parked vehicles.

(b) Gated Communities and Multiple Units:

Organisations responsible for the administration of multiple unit or gated developments (e.g. the Body Corporate or any owners' committee) may apply for collection services to be extended to within their properties on behalf of the owners provided that such organisation satisfies the Council that it has the authority to act on behalf of all the required owners. The extension of collection services to within such properties will be provided subject to the same conditions as for private rights of way (lanes) subject to :

- (i) Driver-activated access, by means of a remote control and card key or access code as back-ups, being provided to the Council and/or the Council's contractor. Where access codes are used, the Council will be notified of any changes in such codes
- (ii) The Council may at its discretion discontinue to provide collection services to within such properties at any time
- (iii) Neither the Council, nor the Council's contractor, will be liable for fair wear and tear that may occur as a consequence of providing the requested Council services.

- (c) That should the criteria not be met or a gated community choose not to apply for collection services within the community, that community must provide a collection point for Council rubbish and recycling containers outside the security perimeter.

13) Assistance

A wheel-out wheel-back service for the rubbish service may be provided by Council to households unable to take the bin to the kerbside due to disability, impairment and frailty.

Applications for assistance may be approved by Council in accordance with the criteria set out below.

Contract &
Community Feedback

Kerbside Collection Rules – Wheelie Bin Service

Reason for Clause

- Disability, impairment or frailty which prevents the applicant from using the service, in the particular circumstances of the applicant's property.
- Household or community support is not available

Properties provided with this service will be required to keep the bin in a fixed location readily accessible from the street and to provide unencumbered access to the property to the contractor for the purpose of collecting and returning the bin.

Approval of eligibility for the service will be administered by the Unit Manager City Water & Waste.

Kerbside Collection Rules - Central Business District

Reason for Clause

14) The Central Business District collection area, as defined on the CBD collection route map (attachment 2), will have the following services provided by Council

- i) a 7 days per week evening user pays rubbish bag collection.
- ii) a weekly evening user pays recycling bag collection.

Note: Properties within the CBD collection area are not rated for a Waste Minimisation Charge.

15) Collection days and times will be as notified by Council

16) User Pay Bags:

Only Official Council Bags may be used.

Colour and labelling and price of bags of bags will be as notified by Council.

17) Rubbish Bags Contents:

OSH

The bag and contents is not to exceed 12 Kgs.

Any normal household waste may be placed into the bag for collection, but not unwrapped sharp objects, hot ashes, liquids or dangerous objects.

Anything that may come through the side of the Rubbish Bag and injure the collectors should be wrapped in many layers of paper, to protect the collector, then placed inside the rubbish bag for collection

Prohibited waste as described in clause 7 (iv) is not be disposed of in the rubbish bag

18) Recycling Bags Contents

Recycling processing material specification and OSH

The bag and contents is not to exceed 12 Kgs.

Any dry and clean recyclable material able to be mechanically recovered and for which it is financially viable for Council to recover may be placed in the recycling bag.

Current Recoverable Materials includes:

- Paper
- Cardboard (flattened)
- Liquid paperboard cartons (milk and fruit juice cartons/boxes)

Kerbside Collection Rules - Central Business District

Reason for Clause

- Glass bottles and jars;
- Aluminium rigid and semi-rigid packaging;
- All plastic containers (not including "degradable" or "biodegradable" plastics)
- Bundled plastic (HDPE) "supermarket" bags
- Steel containers & rigid packaging, including "tin cans" and aerosol cans

Anything that may come through the side of the Recycling Bag and injure the collectors may not be placed in the bag.

Prohibited waste as described in clause 7 (iv) is not be disposed of in the recycling bag

19) Placement of bags

Manage nuisance.

Bags are to be placed for collection on the footpath in manner and time which minimises the disruption and nuisance to other users of the footpath.

Bags are to be placed on the footpath by 5:30 pm on the day of collection or such other times as notified by Council

Bags, not collected, are to be removed from the footpath/street by 8:00 am on the following day.

Waste Collection Points

Reason for Clause

- 20) Waste Collection Points are provided in strategic locations on Banks Peninsula to provide a disposal point for the recycling and rubbish generated in communities which are not on a kerbside collection route.
- 21) Locations of Waste Collection Points and the services at each location will be determined and notified by Council from time to time.
- 22) Facilities will be provided at each location for the disposal of recycling (as defined in the kerbside collection terms and conditions) and rubbish.

The Council may determine and notify that any Waste Collection Points may be restricted to accepting only recycling or only rubbish.

23) Acceptable Waste

- i) All recycling as defined in the permitted waste criteria in the kerbside collection terms and conditions (see clause 7) is accepted in the Waste Collection Point recycling containers
- ii) All rubbish as defined in the permitted waste criteria in the kerbside collection terms and conditions (see clause 7) is accepted in Waste Collection Point rubbish containers.

Materials Recycling Contract

24) Unacceptable Waste

- i) Waste generated by businesses in the course of their business activities is not to be deposited in the containers at Waste Collection Points.
- ii) Prohibited waste as defined in the kerbside collection terms and conditions (see clause 7) is not to be deposited at Waste Collection Points.

Management of nuisance

Management of nuisance

25) Use of Waste Collection Points

- i) Users of Waste Collection Points are to sort their waste and place in the appropriate container provided (recycling and rubbish).
- ii) Users of Waste Collection Points are to not place rubbish in the recycling bin.
- iii) Users of Waste Collection Points are to not place recycling in the rubbish containers.

Waste Minimisation Strategy

Materials Recycling Contract

Waste Minimisation Strategy

Waste Collection Points

Reason for Clause

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| iv) | Containers provided are to not be overfilled. | Contract |
| v) | Odourous rubbish is to be wrapped to contain the odours. | Manage nuisance |
| vi) | Users of the Waste Collection Points are to be considerate of other users of the facility: <ul style="list-style-type: none">• Pick up any spilt rubbish or recycling• Only deposit waste in the containers provided• Rubbish should be contained in a suitable bag | Manage nuisance |