

10. 11. 2011

**LYTTELTON/MT HERBERT COMMUNITY BOARD
18 OCTOBER 2011**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Tuesday 18 October 2011 at 1.35pm at the Lyttelton Recreation Centre,
25 Winchester Street, Lyttelton.**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Adrian Te Patu and Andrew Turner.

APOLOGIES: An apology for absence was received and accepted from Claudia Reid.

KARAKIA: Adrian Te Patu gave the opening karakia.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 KATE BOULD AND FRANCES JAMES, GOVERNORS BAY COMMUNITY ASSOCIATION

Kate Bould and Frances James addressed the Board on behalf of the Governors Bay Community Association, regarding traffic safety issues with Dyers Pass Road and within the Governors Bay community. It was reported that as a result of the closure of Evans Pass and Sumner Road, and some restrictions on heavy trucks using the Lyttelton Tunnel, there has been an extraordinary increase in the numbers of very large, heavy vehicles on the roads around the harbour from Lyttelton to Governors Bay and over Dyers Pass.

The deputees on behalf of the Community Association requested that the Board endeavour to get safe preventative measures put in place now and continue to take steps towards getting Evans Pass reopened in the future. The Association offered to help in any way it could to assist in achieving these requests.

(Clause 10 refers)

2. CORRESPONDENCE

Nil.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Paula Smith moved, seconded by Andrew Turner the following altered Notice of Motion pursuant to Standing Order 3.10.1:

That the Lyttelton/Mt Herbert Community Board establish a Lyttelton Urban Design Advisory Committee comprised of three consultants, two community representatives, ~~one architect, one landscape architect or urban designer, one planner, a heritage adviser,~~ one Lyttelton/Mt Herbert Community Board member and the Chairperson of the Lyttelton/Mt Herbert Community Board as an ex officio member.

The motion was put to the meeting and declared **carried**.

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In speaking to the motion, the Chairperson said she was confident there was support for such a Committee in the community, and that although providing resources to service the Committee could be an issue, it was noted that the Board did not have a large number of Standing Committees.

Paula Smith moved, seconded by Ann Jolliffe the following Notice of Motion pursuant to Standing Order 3.10.1:

That the Lyttelton/Mt Herbert Community Board seek registrations of interest from suitably qualified people who may wish to be members of the Lyttelton Urban Design Advisory Committee.

The motion was put to the meeting and declared **carried**.

5. MINUTES OF LYTTELTON HARBOUR/WHAKARAUPU ISSUES GROUP – 13 SEPTEMBER 2011

The Board **received** the minutes of the Lyttelton Harbour/Whakaraupo Issues Group meeting held on 13 September 2011.

The Board **decided** to request information from staff on when the Integrated Catchment Management plan is programmed for Lyttelton Harbour.

6. MINUTES OF LYTTELTON RESERVES MANAGEMENT COMMITTEE MEETING HELD 1 AUGUST 2011

It was reported that Rob Angelo had been appointed as the new Chairman of the committee.

The Board **received** the minutes of the Lyttelton Reserves Management Committee meeting held on 1 August 2011.

7. LYTTELTON/MT HERBERT COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE REPORT

The Board **received** the report of the Lyttelton/Mt Herbert Community Board Small Grants Fund Assessment Committee meeting held 25 August 2011.

8. BRIEFINGS

Nil.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

10. BOARD MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **Neighbourhood Support Annual General Meeting**

Members heard details of the Annual General Meeting of Neighbourhood Support where, as a result of extended funding received from the Ministry of Social Development, funds had been allocated to the two Lyttelton Schools to establish Junior Neighbourhood Support Groups in the community.

- **Canterbury Pilgrims Society**

It was reported that the annual Memorial Service would still take place this year and will be held on 16 December 2011 at the Norwich Quay site.

The Board **decided** to request that staff investigate and remedy minor damage done to the site as a result of the demolition work carried out when the neighbouring Post Office building was removed.

- **Governors Bay Traffic**

The Board **decided** to request that staff liaise with the Governors Bay Community Association and urgently consider some safety measures to mitigate the effects of increased heavy traffic and cyclists on Dyers Pass Road and the Lyttelton to Governors Bay Road.

The Board further **decided** to communicate with the Council to highlight the need for Evans Pass to be reinstated because of the effects its closure was causing on other roads. Board members cited reasons for reinstating the road, including its economic significance to the Lyttelton area, its importance to tourism, safety for other roads and its historical background.

- **Southport Funding**

It was reported that Southport (the port authority at Bluff) had a substantial sum of money to donate towards a community project as part of an earthquake donation to the Lyttelton community.

Members **decided** to request that staff urgently investigate the possibility of making improvements to the Lyttelton Skatepark including the relocation of the basketball half court, using funding from Southport.

11. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS

12. CONFIRMATION OF MEETING MINUTES

The Board **resolved** that the minutes of its meeting held on Tuesday 27 September 2011 be confirmed, subject to the following amendment:

Page 1, Item 1 Deputations by Appointment, add And Project Lyttelton

Heading to read:

1. DEPUTATIONS BY APPOINTMENT

1.1 LYTTELTON INFORMATION CENTRE AND PROJECT LYTTELTON - WENDY EVERINGHAM AND SARAH VAN DER BURCH

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13. **CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING**

The Board considered a report on applications for Neighbourhood Week funding.

The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

Group	Activity	Amount Allocated
Bay Heights, Governors Bay	Barbecue	\$ 160
Lyttelton Harbour Basin Youth Council	Barbecue	\$ 190
Purau Community	Lunch in Reserve	\$ 180
Families from Chrystalwood Lane		\$ 175
Lyttelton Community Gardens, Oxford Street	Garden Open Day	\$ 135
Foster Terrace residents	Get together	\$ 150
Governors Bay Road Neighbourhood Support Group	Barbecue	\$ 148
Reserve Terrace Neighbourhood Support Group	Barbecue	\$ 110
Lyttelton Community House Trust	Community Barbecue	\$ 200
Seaview Terrace Residents	Neighbourhood Barbecue	\$ 115
Ross Terrace	Street Party	\$ 50
Muriwai Drive	Morning tea	\$ 37
Cass Bay Residents Association	Family beach event	\$ 350
	TOTAL	\$2,000

The Board also considered a late application from Neighbourhood Support Group, James Drive, Koromiko and further **resolved** to fund that application, for the sum of \$180.00, from its Discretionary Response Fund.

The Board considered it had sufficient information to approve this grant, noting that all community gatherings were important in rebuilding resilience post earthquake.

14. **COMMUNITY BOARD ADVISERS UPDATE - CONTINUED**

• **BOARDS SUBMISSIONS**

The Board **resolved** that the Board Chairperson be delegated authority to approve the Board's submission to the Draft Recovery Strategy for Greater Christchurch.

The meeting closed at 2.36pm.

CONFIRMED THIS 1ST DAY OF NOVEMBER 2011.

**PAULA SMITH
CHAIRPERSON**